

MUTUAL NO. _____

HOMEOWNER WORK REQUEST/PERMIT (CONDOMINIUM)

Date: _____

Homeowner: _____ Telephone Number: _____

Address: _____

Nature of Addition or Alteration: _____

Contractor's Name: _____ Telephone Number: _____

STATEMENT OF LIABILITY

The Homeowner hereby agrees to hold harmless and to protect the Rossmoor Community Association, Inc. (Association) and the above-designated Mutual, and their respective directors, employees and agents, against any and all claims or liens arising out of the work to be performed. This includes claims or liens for labor or materials and also claims arising out of damage to adjoining units caused, in whole or part, by the work described in this request. The Homeowner further agrees to indemnify the Association and the Mutual for any expense incurred in defending against the described claims or liens and promptly to make payment to the Mutual for any damage to improvements resulting from the above requested work.

If a contractor is to perform the work, the contractor will maintain any and all insurance described on Schedule "A." It is the Homeowner's responsibility to obtain proof of adequate insurance from the contractor he or she selects before the commencement of work. A Certificate of Insurance will also be filed by the Contractor in the Rossmoor Maintenance Department Office before the issuance of a building permit. RCAI and the Mutual disclaim any responsibility to the Homeowner if the insurance is inadequate or improperly issued. The Homeowner shall remain obligated to the Association and the Mutual even if the insurance is inadequate or improperly issued.

The Homeowner also agrees that he or she is responsible for the maintenance of all interior or exterior additions to or alternations of the manor generated by the approval of work requested.

Homeowner Signature: _____

Received By: _____ Date: _____

Township Permit Required () Issued Contractor: _____ Date: _____

Application Approved:

General Manager Date
or designee

Mutual President Date

Supervisor Date

ARC Representative Date

____ SEE NOTES ATTACHED

ARC Representative Date

Schedule "A"

Contractors hired to perform work on the Common Elements of the Mutual must provide certificates of insurance to the Rossmoor Maintenance Department Office before the issuance of a work or tree permit evidencing the following insurance requirements. Said certificates shall name **RCAI and all Mutual Associations as an additional insured party. Coverage must include New Jersey operations and issued through insurers acceptable to RCAI and the Mutual Associations.** All certificates must be submitted to the Association prior to the commencement of the work:

- A) Worker's Compensation insurance covering all employees of the Contractor, with statutory limits of liability, **INCLUDING THE PARTNER, PROPRIETORS, EXECUTIVE OFFICERS AND MEMBERS AS COVERED IF APPLICABLE.**
- B) Employer's Liability insurance, covering all employees of the Contractor, with a liability limit of at least FIVE HUNDRED THOUSAND (\$500,000.00) per accident or disease.
- C) Comprehensive Public Liability and Property Damage insurance covering the legal liability for bodily injuries and property damages, for a combined limit of TWO MILLION DOLLARS (\$2,000,000.00) per occurrence and covering at least the following hazards: (a) Contractor's Premises and Operations; (b) Independent Contractor's Coverage; (c) Contractual; and (d) Completed Operations.
- D) Comprehensive Automobile Liability Insurance, covering bodily injuries, in limits of not less than FIVE HUNDRED THOUSAND DOLLARS (\$500,000.00) per person and ONE MILLION (\$1,000,000.00) per accident and for property damage of not less than ONE HUNDRED THOUSAND DOLLARS (\$100,000.00) per accident, providing coverage for any accident arising out of or resulting from the operation, maintenance, or use by the Contractor on the Property of any owned, non-owned or hired automobiles, trailers or other vehicular equipment required to be licensed.
- E) Should a project require trenching or excavation, you must provide a certificate to indicate underground and collapse coverage.